



# The Nevada Registry News From the Front Lines

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## A Message From the Registry

Welcome to the 3<sup>rd</sup> issue of *News from the Frontlines!* Having just returned from the National Registry Alliance conference in Kansas City (read more about the conference below), we are excited about what is happening on a national level as well as in many states across the nation! The future of professional development in the field of Early Care and Education is very promising and now is the perfect time to celebrate the contributions you make in the lives of young children!

Whether you are a teacher working in a classroom, a trainer offering professional development opportunities, a licensing surveyor or a college professor, becoming part of the Registry means that you have joined the movement to raise the status and lessen the stigma associated with the field of

ECE. The Career Ladder provides the formal infrastructure that supports career movement of the Early Care and Education profession but YOU are the key to its success. Without you, the Registry could do little to raise the level of professionalism in the field and could not help generate support of the idea that Early Care and Education is a valid profession that is critical to the future of our children. Thank you for taking a chance on something new and unfamiliar and for joining the movement in Nevada! We encourage you to stay tuned and connected to the Registry as many exciting additions are sure to come your way in the upcoming year!

*Shelly Nye, Program Coordinator*

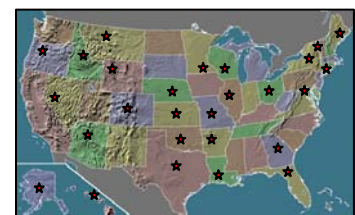


## National Registry Alliance Conference

The National Registry Alliance is a private, non-profit, voluntary organization of state early childhood workforce registry and professional development leaders guided by the collective wisdom of its members. The Alliance formed in 2003 as a way to create uniformity amongst registries across the nation and to guide the national agenda for professional development registry systems. The National Registry Alliance enhances, supports and enables the work of state early childhood workforce registries by providing an interactive forum for networking and information/strategy exchanges.

The Registry Alliance Conference is a great opportunity for *The Nevada Registry* to participate in meaningful dialogue with other states to work towards creating commonality in Core Knowledge Areas, data collection, Career Ladder Levels, marketing strategies and a common registry language. In 2004, Nevada met with 23 Registry Alliance states in Red Lodge, Montana and began working on a plan for reporting common data, with common core knowledge areas and Career Ladder Levels for early childhood professionals.

This year's location for the annual conference was Kansas City, Missouri. The following were several topics covered in presentations featured at this year's conference: research, policy and practice; staff management; training/trainer approval; GIS data mapping and The Rural Early Childhood Mapping Initiative; national trends; best practices; data elements in professional development Registries; technology and marketing strategies. Nevada was one of 37 states to attend and we are looking forward to implementing new ideas and concepts gleaned from discussion and dialogue into the framework of *The Nevada Registry*.



**NEVADA** is one of 37 states that actively participates in the National Registry Alliance.

# Spotlight on Trainers

## Setting Up a Free Email Account

Are you frustrated with the amount of time it takes to mail something via the USPS? Does your fax machine jam up every time you need to send an important document? If you answered YES to these questions, we have a solution for you – EMAIL! There are many companies that allow you to set up a free (yes, FREE) email account, all you need is internet access and a few minutes of your time. The following are only several websites that offer great free email services:

www.yahoo.com  
www.google.com  
www.hotmail.com



If you are a student at a community college or university, your institution probably provides you with a free email account as well; all you have to do is activate it!

Having an email address is a necessity these days. Not only can it be helpful for keeping in touch with friends and family, it is a great way to communicate with colleagues and keep abreast of what's going on in the field of ECE. **Another reason the Registry recommends having an email account is because our training approval process is primarily internet-driven. Training approval confirmations and training approval codes are sent via email to trainers.**

There are 1,440 minutes in each day – take a few of them to create an email account. Setting up a free email account is easy! Follow the steps below to set up an account with Yahoo.

1. Go to the Yahoo! website by typing [www.yahoo.com](http://www.yahoo.com) in the bar at the top of the screen. Hit the "enter" key once.
2. Click once on the mail icon.
3. On the next page that comes up, click once on the **Sign Up Now** button.
4. On the next page that comes up, click once on **Sign Up for Yahoo! Mail** button.
5. On the next page that comes up, enter all fields that have an asterisk by them because they are required. Skip any fields that do not have an asterisk by them unless it is information you want to share.

\***First Name:** <Type in your first name>

\***Last Name:** <Type in your last name>

\***Preferred content:** Yahoo! U.S.

\***Gender:** <Select either male or female. To do this, click once on the small arrow that in pointing downward next to the word [select]. Then click on your gender.>

\***Yahoo!ID:** <Type in what you would like the first part of your email address to be. Then click once on the button that says **Check the Availability of this ID**. A box will pop up to let you know if the ID you entered is available. If it is, click the button **Continue Registration with this ID**. If it is not available, follow the instructions on the screen to choose a different ID.>

\***Password:** <Type in a password that will allow only you to access your email. It must be 6 characters or more, and it is case sensitive. This means that if you type your password as "School," when you log into your email you must type in your password exactly the same with the first letter capitalized. Be sure to write down your password and keep it in a safe place because you will need it to access your email.>

\***Re-type Password:** <Type the password you just entered again, exactly the same including any capital letters.>

\***Security Question:** <Pick a question to answer. If you forget or lose your password, you will be able to reset your password by answering this question correctly.>

\***Your Answer:** <Answer the question you picked above.>

\***Birthday:** <Select your birthday.>

\***Zip/Postal Code:** <Type in your zip code.>

\***Enter the code shown below:** <Type in the code that shows in the box below this field on the computer screen.>

\*Click once on the "**I Agree**" button.

6. The next screen will confirm your email registration. It will show your Yahoo! ID and your Yahoo! Mail address. Be sure to write these down so that you may access your email later. Click once on **Continue to Yahoo! Mail**. This will take you to your new email account.

*(continued on next page)*

# Spotlight on Trainers (continued)

(Setting Up a Free Email Account continued)

7. To preview an unread message, click once on **Inbox**.
8. The next screen that displays is your Inbox that holds all of the emails you receive. Click once on the subject of the email to read that particular message. Please note: no messages will appear in your inbox if you have not received any emails.
9. To ensure that your privacy is protected, remember to log off of your email after you are done so that others cannot access your account. Click once on **Sign Out** to do this.
10. **Enjoy!**



## Computer Classes

Great News - many public libraries offer FREE computer classes to the general public! If you're interested in learning basic computer/internet skills, check your local public library's Calendar of Events. The more seasoned computer-user might find computer classes offered at a community college and/or university more worth their time.

*Below is a list of community college websites:*

Truckee Meadows Community College -  
[www.tmcc.edu](http://www.tmcc.edu)

Western Nevada Community College -  
[www.wncc.edu](http://www.wncc.edu)

Southern Nevada Community College -  
[www.sncc.edu](http://www.sncc.edu)

Community College of Southern Nevada -  
[www.ccsn.edu](http://www.ccsn.edu)

**UPDATE!**

## Online Process for Training Approval Coming Soon!

Mark your calendars! The Registry's online training approval request process will be unveiled by the end of 2005! In order to ensure a quality online system, the Registry has been working closely with our programmer to refine this important section of the website for over a year. The Registry greatly appreciates your patience during this phase of development and hopes you will enjoy what is to come!

## Marketing Your Training

Now that *The Nevada Registry's* online calendar of approved training events is up and running, trainings you offer (that are open to the public) are viewed by a large audience – the entire state of Nevada! Help practitioners and those seeking training opportunities understand the scope of your workshop in just a glance by using some of the following tips:

1. Capture your target audience with a creative title. If being creative is not your *forte*, use a title that is descriptive of the class content or ask a colleague to help you create an appealing title. An example of a non-descriptive title is, "*All Day Training*." Don't fall prey to being uncreative!
2. Use complete sentences on your training approval requests. *Please do not write "see attached" in your Training Summary* - what you give the Registry is what will be posted on the website. A well-written, brief statement about the workshop content communicates to the ECE community that you take pride in what you do as an ECE professional.
3. Avoid assuming that the Registry knows what you mean when using acronyms—it is advisable to provide a meaning of the acronym, for example, TNRAC means *The Nevada Registry Advisory Committee*.

*Please feel free to contact the Registry if you would like feedback regarding your training titles.*

## Link Between Formal Education & Quality Child Care

Early Childhood Education is a distinct and separate discipline with its own specialized body of knowledge. While this is not a new concept, communicating this message to the ECE workforce and the general public is no small task. One of the Registry's hopes is that in conjunction with other professional development programs in Nevada and across the nation, we can generate a shift in attitudes towards the field of ECE.

"Child care providers have one of the most important jobs on earth, yet, continue to be overworked, underpaid and undervalued. One of the most effective ways to combat this reality is through efforts that attempt to increase the level of professionalism in our field and to change how the public at large perceives the work we do. By recognizing the professional growth and development of individuals who work in the field of ECE, the Registry gives professionals another way to speak about the important work of caring for and educating children and how specialized training and education in the field equates to a better

future for Nevada's children" (Shelly Nye, Program Coordinator). The Nevada Early Care and Education Professional Career Ladder is founded upon the idea that "those working with young children who have child-specific education generally provide higher quality programs and are better able to help children reach their developmental potential" (Essa 2002).

The Registry's Career Ladder provides ECE professionals with a snapshot of their academic achievements in the field. As a way to promote specialization in the field of ECE, the Nevada Early Care and Education Career Ladder only factors in non-ECE degrees if ECE coursework can be verified.

Obtaining higher education and specialized training is crucial to quality child care. The next article highlights two scholarship programs that can help individuals reach their academic goals and simultaneously make a difference in the lives of Nevada's children.

## Apprenticeship and T.E.A.C.H. Early Childhood®

Would you like to raise your Career Ladder Level on the Nevada Early Care and Education Professional Career Ladder? The best way to do so is to obtain college credits and/or a degree in Early Childhood Education. There are two great professional development programs offered in Nevada that can help ECE educators obtain formal education in ECE at the collegiate level: The Nevada Child Care Apprenticeship program and T.E.A.C.H. Early Childhood® NEVADA. Please use the following information to help you decide which path to take in your journey of lifelong learning!

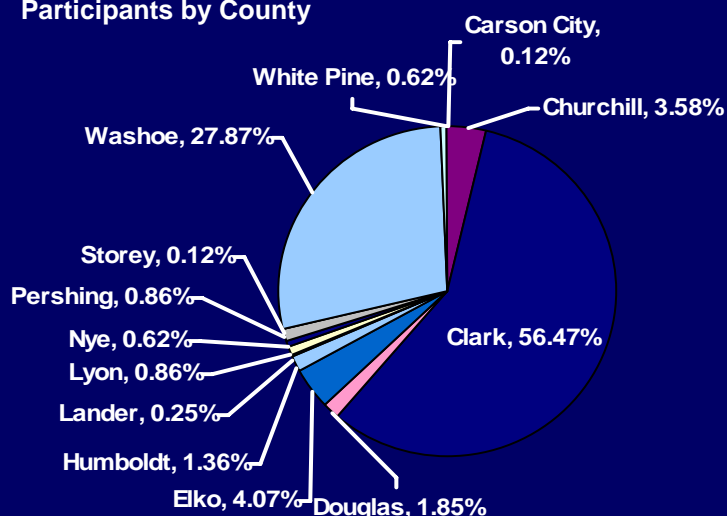
### The Nevada Child Care Apprenticeship Program

The Nevada Child Care Apprenticeship Program is designed to provide a reflective and guided experience in working with young children and families. In an effort to raise the quality of child care, the program provides educational stipends for college-level ECE classes, promotes salary increases and supports on the job training for child care workers. The program leads to completion of an Apprenticeship Certificate, highlighted at Level 3.1 on The Nevada Early Care and Education Professional Career Ladder! If you are interested in learning more about The Nevada Child Care Apprenticeship Program, please contact Irene Rogerson, (775) 850-8009.

### T.E.A.C.H. Early Childhood® NEVADA

T.E.A.C.H. scholarships are designed to provide child care educators, directors, and home care providers employed full time (30 hours per week in a licensed child care center or family home) with the opportunity to work towards a one-year certificate or an Associate's Degree in Early Childhood Education. Participants must also apply to *The Nevada Registry* and be a permanent resident of Nevada. If you are interested in learning more about T.E.A.C.H. Early Childhood® NEVADA, please contact Kimberlee Belcher, (775) 448-5203.

## Participants by County



## Who is Participating?

We are excited to announce that there are over **800** Early Care and Education professionals across Nevada participating in our program and getting the professional recognition they deserve!  
**Congratulations!**

To check out more Registry statistics, visit [www.nevadaregistry.org](http://www.nevadaregistry.org).

## Letters to the Editor

*The Nevada Registry* aims to give a voice to ECE professionals across Nevada. In an effort to achieve this goal, a public forum is currently under construction and will be posted to the website in upcoming months (please note: this will not be a live chat room). We need to hear from YOU in order to achieve this goal! By submitting a letter or email to the editor with your feedback, suggestions and/or comments (comments and or portions of your comments may also be published in future editions of *News From the Frontlines*), you agree to *The Nevada Registry's Terms of Use* (listed below). We look forward to hearing from you soon!

Please submit "Letters to the Editor" to:  
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 14101 Old Virginia Road  
 Reno, NV 89521  
[nevadaregistry@washoe.k12.nv.us](mailto:nevadaregistry@washoe.k12.nv.us)

*Terms of Use*

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Letters or comments not directly related to professional development in Nevada may not be published on the Registry's website or newsletter.

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## A Word from The Nevada Registry Advisory Committee

Check out this section in each newsletter to see what members of The Nevada Registry's Advisory Committee are saying about professional development in our state.



Crystal Swank,  
 Chairperson

*"Our ECE workforce is a vital part of the system that supports families and young children in Nevada...Child care professionals work hard and typically receive little recognition for their work...One key way to continue to build the status of the workforce is through professional development at all levels. When we build the knowledge and skills of the ECE workforce, we know we also make a positive impact on the young children they care for and teach every day. It has been my pleasure to serve on the Advisory Committee for The Nevada Registry as it works to support and promote professional development of ECE in our state."*

## Winner of Registry Essay Contest

Congratulations to Margaret Oberg, Licensed Family Day Care Provider in Reno, for winning a \$100 gift certificate to Lakeshore Learning Materials in the Registry's essay contest! Our runner-up for the contest is Kristin Linke. Great job Margaret and Kristin!

### ***How I Measure My Success***

#### **by Margaret Oberg**

I was just about to sit down to dinner when the doorbell rang. I wondered who it could be and was not at all prepared to feel like I had just stepped into the past when I opened the door. The young girl who was standing there with her baby boy in her arms looked exactly like her mother did when she brought this "little girl" to me along with her little brother who looked exactly like the baby! I hadn't seen Sammy since she was about six years old, and her brother four, when they "graduated" from my home child care to elementary school. Here she was now, a mother herself, asking if I had room for her precious baby boy. To me, that is one measure of success – when the children you had had in your care grow up to want the same care for their own children.

Child care providers don't have to wait fifteen years to see evidence of their success. One of the biggest advantages of child care over other careers is that you see the rewards of your efforts every day. When you help a child over a period of time try to master a new task, whether it is cutting with scissors, pumping on the

swing, or potty training, and then experience the joy and pride they feel when they are finally able to do it on their own, that is success. It is when a new parent is nervous about whether their child is progressing as they should and you are able to reassure them with little examples of how well they are doing as proof that they are growing and learning each day. It's when these parents gain confidence and understanding that everything happens in its own time, and the realization that if there is a problem, they are not alone, we will work together to find a way to help their child be the best he can be.

With each child comes a new opportunity to watch the wonder and miracle of a child discovering the world around them and learning how she fits in. In home child care, there is an advantage of mixed age groups and fewer numbers which allows for more opportunities to see signs of success at different stages. In one day, I might have the privilege of seeing a child smile and laugh for the first time, another child able to stay dry all day, and then a third child discover that worms live under the dirt, all milestones in their own way.

I believe this famous quote is a true measure of success for all early childhood educators:

*"A hundred years from now it will not matter what my bank account was, the sort of house I lived in, or the kind of car I drove... but the world may be different because I was important in the life of a child."*

## Win a Free Book!!!

The Registry will be giving away **15** copies of Caring for our Children: National Health and Safety Performance Standards: Guidelines for Out-of-Home Child Care Programs. This is an excellent resource for care givers that includes guidelines on health and safety needs of children from birth to 12 years in family and group day care homes and child care centers. The book also includes information pertaining to licensing, child-to-staff ratios, emergency procedures, prevention and control of injury and infectious diseases, special needs, and much more! The Registry is offering this book - valued at \$35 - FREE to 15 Registry participants who demonstrate outstanding dedication to Nevada's professional development system. Return your answers to the questions below to the Registry by **September 30, 2005**, the first **15** people\* to submit their answers will receive the publication!

\*Only current Registry participants are eligible to participate in this contest.

If you are unsure of your eligibility, please contact our office at (775) 850-8058.

1. *How has your Career Ladder Level influenced your educational goals?*
2. *How has your participation with The Nevada Registry influenced your career as an ECE professional?*
3. *What level would you like to attain on the Career Ladder? How do you plan on achieving your goal?*



# Registry Bulletin Board

## Have you moved?

A Change of Address/Personal Information form is now available to download from the General Information section of the website at:

[www.nevadaregistry.org](http://www.nevadaregistry.org)

Send in your updated personal information today!

## Two Week Window for Approvals

Training Approval Requests for new trainings must be submitted TWO WEEKS prior to the date of your event in order to ensure that the Registry has adequate time to process your request (processing times are affected by volume of requests, office closures, etc.).

\*The only exception to the two-week window will be when you are repeating a previously approved training.

**Training will not be approved after the date of the event.**

## CERTIFICATES

**TRAINERS:** Please remember to include the following language on the certificates you provide to participants: **“Approved by The Nevada Registry for X child care training hours. Approval Code #####.”** Using this language ensures that licensing will accept these hours.

**NOTE:** Please do not use the term “Continuing Education Units” or “CEUs” on certificates for training that the Registry has approved. “Child care training hours” most accurately describes the approval granted by the Registry.

## Signs and Symptoms of Illness & First Aid Training

Nevada Licensing Regulations stipulate that Signs and Symptoms of Illness and First Aid training be provided by a licensed health care professional. Therefore, training in these specific topics (needed to meet initial training requirements) cannot be completed via video, book, module, correspondence course or internet class.

## Confirmation of Receipt

If you fax or mail a training approval request to the Registry, you should receive an email confirmation of receipt within 5 business days. If you DO NOT receive an email confirmation, please contact the Registry to ensure your paperwork was received.



Shelly Nye and Stephanie Aguilera at the National Registry Alliance Conference.

## An Important Note About Non-Traditional Training

Non-traditional training (modules, correspondence courses, and internet classes) is available primarily to meet the training needs of caregivers living in rural areas of the state who have limited access to traditional training opportunities (due to distance, limited availability, etc.). When viewing non-traditional training on the website, you'll notice that the number of hours that have been approved varies considerably. Please note that although training has been approved for a specific number of hours, your Licensing Representative may only apply a certain portion of those approved hours toward your annual training requirements. Always check with your Licensing Representative when taking modules, correspondence courses and internet classes to verify the number of hours that will count towards meeting your specific annual training requirements.

Para más información sobre *The Nevada Registry*,  
por favor llame o escribe a Stephanie Aguilera:  
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